



ADDENDUM #1

RFP #2024-02, Accelerated Professional Learning Services and Monthly Coaching

Birmingham Board of Education
Purchasing Department, Room 202
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Release Date: February 12, 2024

Response to RFP must be received by 2:00 PM CDT/CST on Thursday, February 29, 2024. Submitter shall acknowledge receipt of this, and any addendum as stated in the ITB/RFP (See Attachment C - Addenda Acknowledgement Form).

This Addendum shall be considered a part of the original Request for Proposal referenced above. Except as described below, the original Request for Proposal document remains unchanged.

The following questions were submitted by prospective submitters, and are answered as follows:

1. Is there a limit on the number of pages for the Executive Summary?

Answer: Yes, no more than 2 pages.

2. Reflecting on Attachment A, it states not to alter. Therefore, do we keep the Total Hourly Cost of 18.25? Please provide a sample of this completed attachment.

Answer: Please disregard the previous Attachment A, printed in the RFP. It should be replaced with the Proposal Sheet below.

ATTACHMENT A - Proposal Sheet

Accelerated Professional Learning and Monthly Coaching		
ALL-INCLUSIVE		
Description	Cost Per Session	Total Cost
Professional Learning Services and Monthly Coaching	\$	\$

Answer:

3. The E-Verify website is currently not working. How can we register?

Answer: The website is available at this time.

4. Will you accept a price per professional development session and a price per teacher to be coached instead of the required hourly rate?

Answer: Please refer to question 2 and the revised Attachment A-Proposal Sheet.

5. Will you accept a proposal that isn't so heavy on in-person coaching and workshops?

Answer: Yes, however we prefer more in-person coaching than virtual.